

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2456
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Highway 73
Port Arthur, Texas

Date: December 2, 2025

Present: Commissioners
Richard Beaumont
Lester Champagne
Albert Moses, Jr.
Matthew Vincent
James Gamble, Sr.

Allen Sims, General Manager
Nathan Brandimarte, Attorney for District

Visitors: Toby Davis, DD7
Kirby Johnson, DD7
Zachary Hinajosa, DD7
Barron Cook, DD7
Rene Jackson, DD7
Brian McZeal, DD7
Wil Thorne, Brandimarte Law Firm
Keith Zotzky, AWC
Cody Croley, LJA
Steve Floyd, SPI Engineering

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2455

The Minutes of Meeting No. 2455 were approved as read.

Receive, Open and Read the Names of the Responding Firms to Request for Qualifications for Rodair Detention Pond Pump Station (RFQ 2025-008)

Mr. Toby Davis opened and read the names of the respondents to the Request for Qualifications for Rodair Detention Pond Pump Station. The respondents were as follows:

Arceneaux Wilson & Cole, LLC

Engineering and Inspection Services (EIS)

Freese and Nichols, Inc.

GFT Infrastructure, Inc.

LJA Engineering

Schaumburg & Polk, Inc.

Receive, Open and Read the Names of the Responding Firms to Request for Qualifications for Central Pump Station Improvements (RFQ 2025-009)

Mr. Toby Davis opened and read the names of the respondents to the Request for Qualifications for Central Pump Station Improvements. The respondents were as follows:

Arceneaux Wilson and Cole, LLC

Engineering and Inspection Services (ESI)

LJA, Inc.

Schaumburg and Polk, Inc.

Receive, Open and Read the Names of the Responding Firms for Rodair Detention Pond and Central Pump Station Improvements-Environmental Services (RFP 2025-010)

Mr. Toby Davis opened and read the names of the respondents to the Request for Proposals for Professional Environmental Services related to Rodair Detention Pond and Central Pump Station Improvements. The respondents were as follows:

Blanton & Associates

Hydrex Environmental

LJA Environmental Services

Consider Approval Ratifying Authorization of Purchase of Gold Sponsorship for the City of Port Arthur Annual Banquet

Mr. Sims submitted a request to ratify the authorization to Purchase a Gold Sponsorship for the City of Port Arthur Annual Banquet. The speaker is Dawn Buckingham, Land Commissioner of Texas. After a brief discussion, Commissioner Gamble suggested that the District purchase an additional Gold Sponsorship to accommodate the Commissioners, Gulf Coast Protection District, and the Orange County Drainage District that wished to attend. Commissioner Vincent moved to authorize the District to Purchase two (2) Gold Sponsorships for the City of Port Arthur Annual Banquet. Commissioner Gamble seconded the motion. The motion carried.

Consider Adopting Proposed 2026 Holiday Schedule

A proposed 2026 Holiday Schedule was submitted for consideration. Commissioner Moses motioned to approve the District's proposed 2026 holiday schedule as presented. Commissioner Champagne seconded the motion. The motion carried. The days listed below are adopted as the District's holidays for 2026:

4/10's

January 1 (Thursday)
New Year's Day

January 19 (Monday)
Martin Luther King, Jr. Day

February 16 (Monday)
President's Day

April 3 (Friday)
Good Friday

5/8's

January 1 (Thursday)
New Year's Day

January 19 (Monday)
Martin Luther King, Jr. Day

February 16 (Monday)
President's Day

April 3 (Friday)
Good Friday

May 25 (Monday)
Memorial Day

May 25 (Monday)
Memorial Day

June 18 (Thursday)
Juneteenth

June 19 (Friday)
Juneteenth

July 2 (Thursday)
Independence Day

July 3 (Friday)
Independence Day

September 7 (Monday)
Labor Day

September 7 (Monday)
Labor Day

November 11 (Wednesday)
Veteran's Day

November 11 (Wednesday)
Veteran's Day

November 26 & 27 (Thur. & Friday)
Thanksgiving

November 26 & 27 (Thurs. & Friday)
Thanksgiving

December 23 & 24 (Wed. & Thurs.)
Christmas

December 24 & 25 (Thurs. & Friday)
Christmas

Sabine Pass to Galveston Bay Summary

Mr. Allen Sims reported that a meeting was recently held regarding Contract 4 to address and resolve design concerns from both parties. He noted that the Post Authorization Change Report (PACR) is still under development. Byron Williams, Deputy District Engineer for Programs and Project Management, and Mr. Hibner, top civilian at Division in Dallas are scheduled to meet to discuss options for securing additional funding without having to proceed through the Change Control Board.

Mr. Sims further stated that approximately 30 citizens attended the public meeting held on November 20, 2025, at St. Joseph Catholic Church in Port Arthur regarding Contract 4. Another public meeting will be scheduled as the project approaches the construction phase.

Manager Reports

Mr. Sims stated that he would like to recognize LaKisha Gloston for her research and efforts in obtaining a refund for sales tax and interest charged by Entergy. Mrs. Gloston secured the District an overpayment refund of \$11,451, along with \$916 in interest, for a total reimbursement of \$12,367.00.

Executive Session – Consider and Take Action, if any, on Items Discussed in Executive Session

No Executive Session was held.

Checks and Purchase Orders

Maintenance Fund

Ck. No. 27456 – Albert Moses, Jr.
\$529.00 – Health Insurance Payment

Ck. No. 27457 – Allen Sims
\$400.00 – Sabine Pass to Galveston Bay Project – PAV04 Public Meeting Security Reimbursement

Ck. No. 27458 – Blue Cross Blue Shield
\$188.37 – Health Insurance Payment

Ck. No. 27459 – Caddo Land Management, LLC
\$8,800.00 – Sabine Pass to Galveston Bay Project – PAV03C WIK & Land Acquisitions

Ck. No. 27460 – Cintas Corp.
\$98.95 – Traffic Mat & Hand Sanitizer Service – Administration Building

Ck. No. 27461 – City of Port Arthur
\$120.00 – Flu Vaccines for Employees

Ck. No. 27462 – Electrical Specialties, Inc.
\$45.00 – Monthly Alarm Monitoring

Ck. No. 27463 – Gannett Fleming, Inc.
\$3,169.85 – Sabine Pass to Galveston Bay Project – PAV03A.1 Land Acquisition

Ck. No. 27464 – Greater Port Arthur Chamber of Commerce
\$1,000.00 – Annual Banquet Gold Sponsor

Ck. No. 27465 – Groves Equipment Rental Co., Inc.
\$2,700.00 – 15 Ton Crane Rental

Ck. No. 27466 – James Gamble, Sr.
\$270.00 – Health Insurance Payment

Ck. No. 27467 – Jefferson County DD7 – Petty Cash Fund
\$872.87 – Petty Cash Reimbursement

Ck. No. 27468 – Jill Provost
\$775.00 – Administration Building Christmas Decorations

Ck. No. 27469 – LJA Engineering, Inc.
\$32,107.94 – Engineering Services Various Projects

Ck. No. 27470 – M & S Unlimited, LLC
\$350.00 – Transport Rental Equipment

Ck. No. 27471 – Mazzanti & Associates, LLC
\$2,500.00 – Legislative Consulting Service

Ck. No. 27472 – Mid County Land Company LTD
\$1,311.42 – Crushed Concrete for Halbouty Pit

Ck. No. 27473 – Plumbing Specialties, LLC
\$260.00 – Un-stop Break Room Urinal

Ck. No. 27474 – Ray Russo
\$11,531.43 – Legislative Consulting Service

Ck. No. 27475 – Richard Beaumont
\$149.48 – Health Insurance Payment

Ck. No. 27476 – Richards, Rodriguez & Skeith, LLP
\$2,040.00 – Legal Services – Star Lake

Ck. No. 27477 – Sam & Tash Services, Inc.
\$1,569.62 – Janitorial Services – Administration Building

Ck. No. 27479 – Texan Engineering & Consulting, LLC
\$11,825.00 – Engineering Services – General & Blocks Bayou

Ck. No. 27480 – Thorpe Plant Services, Inc.
\$606.45 – Scaffold Rental – PS #1 Unit 1

Ck. No. 27482 – FNBO

\$522.70 – Education, S2G Supplies, Meeting Expenses

Ck. No. 27483 – Dan Delich Consulting

\$3,500.00 – Legislative Consulting Service

Ck. No. 27484 – FNBO

\$108.43 – Meeting Expenses

Ck. No. 27485 – Wave Solutions, LLC

\$4,671.00 – Monthly Computer & Software Services

Ck. No. 27487 – Capitol Law Group PLLC

\$5,000.00 – Legislative Consulting Service

GLO Account

Ck. No. 5111 – Union Pacific Railroad Company

\$1,138.86 – PAV02 WIK – UPRR Review

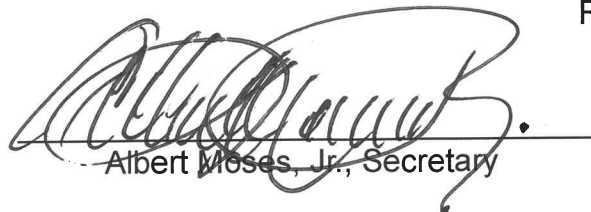
Commissioner Vincent moved that the checks from the Maintenance Fund and GLO Accounts be approved for payment. Commissioner Gamble seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:23 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.



Richard Beaumont, Chairman



Albert Moses, Jr., Secretary



VISITOR SIGN-IN SHEET
MEETING NO. 2456
Tuesday, December 2, 2025

	Name	Email Address	Telephone Number	Public Comment		
1	Cody Croley LJA	CCROLEY@LJA.COM	409-363-0754	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
2	Steve Aoy/SPI	SPI@SPI-ENG.COM	936-240-6162	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
3	Kerth Zotsky	AWE		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
4				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
5				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
6				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
7				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
8				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
9				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
10				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
11				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
12				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
13				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
14				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
15				Yes <input type="checkbox"/>	No <input type="checkbox"/>	